

COMPANY NAME : BITDEFENDER

Country : Romania



Bitdefender®

Technical Writer

Bitdefender ★★★★★ 19 comentarii

Aplicați simplu

♡ Salvati loc de munca

📍 București

Bitdefender is a global security technology company that provides cutting edge end-to-end cyber security solutions and advanced threat protection to more than 500 million users in more than 150 countries. Bitdefender has consistently produced award-winning security technology. Through R&D, alliances and partnerships, Bitdefender is trusted to be ahead and deliver robust security you can rely on.

We are looking for an experienced technical writer to join forces with the Enterprise Technical Documentation team and together deliver high-quality technical documentation. Here, at Bitdefender, you will find a passionate team, collaborate with highly skilled professionals, work with best of breed technology, learn how great security solutions are born, and so much more.

If you are an avid communicator, proficient in English, with a background in software industry or with strong computer and networking skills, and able to work in a fast-paced environment, let us meet you.

RESPONSIBILITIES

- Plan, design, write and deliver accurate and high-quality documentation for intended audiences
- Collaborate with subject matter experts and stakeholders to develop technical documentation
- Manage complex documentation projects with multiple editions, revisions, versions
- Review, edit, revise and update documentation
- Collaborate with the Localization team to publish documentation into various languages
- Look for new ways to improve documentation
- Write and revise user interface labels, messages, tooltips and contextual help for our products
- Keep the team updated with your work and synchronize with your colleagues
- Contribute and maintain the internal Technical Documentation knowledge base

REQUIREMENTS

EXPERIENCE:

- 3+ years of technical writing experience
- Experience within the software industry is a plus

SKILLS:

- Strong written and verbal skills in English (equivalent of English C1/C2 level as defined by CEFRL)
- Ability to organize information
- Ability to convey complex concepts and instructions clearly and concisely
- Excellent planning and organizing skills, able to correctly evaluate tasks and meet deadlines
- Excellent research, analysis and writing skills
- Excellent communication skills and ability to work with cross-functional teams
- Good knowledge of computers and networking
- Proactive, flexible and open to new

EDUCATION:

- BS/BA in English, Computer Science or related field

IT'S A PLUS:

- Basic knowledge of: Linux, cloud computing, virtualization, containers
- English certificate or test (e.g. **Cambridge CAE**, TOEFL, IELTS, etc.)
- Professional course/certification in Technical Writing
- Familiarity with any of the following: XML, HTML, CSS, Photoshop, DocBook

BENEFITS

- Competitive compensation & benefits package (including medical services subscription)
- Flexible work schedule
- Professional and personal career development through specialized trainings

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Bitdefender - Azi - raportați locul de muncă

- locul de muncă inițial